

Collin College Syllabus

Course Number: FIRT 2351

Course Title: Company Fire Officer

Course Description:

A capstone course covering fire ground operations and supervisory practices. Includes performance evaluation of incident commander, safety officer, public information officer, and shift supervisor duties.

Course Hours: 3 **Lecture Hours:** 3 **Lab Hours:** 1

Prerequisite: FIRT 1303, 1307, 1309, 1331, 1349, and 1355

College Repeat Policy: A student may repeat this course only once after receiving a grade, including “W”.

Student Learning Outcomes:

Upon completion of this course the student should be able to:

1. Demonstrate the ability to communicate verbally and in writing procedures needed for effective departmental operation in both emergency and non-emergency situations.
2. Initiate action to a citizen’s concern, given policies and procedures, so that the concern is answered or referred to the appropriate individual for action and all policies and procedures are complied with.
3. Demonstrate interpersonal relationships and verbal and nonverbal communication skills.
4. Respond to a public inquiry, given the policies and procedures, so that the inquiry is answered accurately, courteously, and in accordance with applicable policies and procedures.
5. Describe the function of the Incident Safety Officer in the Incident Management System.
6. Describe the role and responsibilities of the Safety Officer.
7. Describe the characteristics of an effective Safety Officer.
8. Describe the duties of an Incident Safety Officer at a structural fire.
9. Shall describe a variety of on scene hazards in a variety of emergency situations.
10. Shall demonstrate the ability to write a Safety Action Plan.
11. Identify methods to integrate safety plans, policies, and procedures into daily activities to ensure a safe working environment.
12. Apply safety regulations at the unit level, given safety policies and procedures, so that required reports are completed, in-service training is conducted, and member responsibilities are conveyed.

13. Conduct an initial accident investigation, given an incident and investigation forms, so that the incident is documented and reports are processed in accordance with policies and procedures.
14. Review injury, accident, and health exposure reports, to identify unsafe work environments or behaviors, and take appropriate action to prevent reoccurrence.
15. Analyze a member's accident, injury, or health exposure history, given the case study, so that a report is prepared for a supervisor and includes action taken and recommendations given.
16. Identify the causes of unsafe acts, health exposures, or conditions that result in accidents, injuries, occupational illnesses, or death.
17. Interpret accident, injuries, occupational illness, or death reports and communicate those findings in writing.
18. Prepare recommendations for changes to an existing policy or procedure, given a policy or procedure in need of change, so that the recommendations identify the problem and propose a solution.
19. Prepare a news release, given an event topic, so that the information is accurate and formatted correctly.
20. Prepare a concise report for transmittal to a supervisor, given fire department record(s) and a specific request for details such as trends, variances, or other related topics.
21. Develop an initial action plan for an incident and assign emergency response resources. Produce operational plans for requiring multi-unit operations at a given emergency incident.
22. Coordinate the completion of assigned tasks and projects so that the assignments are prioritized, plans developed, and subordinates are supervised.
23. Initiate actions to maximize performance and/or correct unacceptable performance among subordinates.

Attendance Policy:

Students are required to attend all scheduled class meetings.

See the current *Collin Registration Guide* for the last day to withdraw.

Religious Holy Days: Please refer to the current *Collin Student Handbook*.

ADA Statement:

It is the policy of Collin County Community College to provide reasonable and appropriate accommodations for qualified individuals who are students with disabilities. This College will adhere to all applicable federal, State and local laws, regulations and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. It is the student's responsibility to contact the ACCESS office SCC-G200 or 972.881.5898 (V/TTD: 972.881.5950) in a timely manner to arrange for appropriate accommodations.

Academic Ethics:

The College may initiate disciplinary proceedings against a student accused of scholastic dishonesty. Scholastic dishonesty includes, but is not limited to, statements, acts, or omissions

related to applications for enrollment or the award of a degree and/or the submission as one's own work material that is not one's own. Scholastic dishonesty may involve, but is not limited to, one or more of the following acts: cheating, plagiarism, collusion, use of annotated texts or teacher's editions, and/or falsifying academic records.

Plagiarism is the use of an author's words or ideas as if they were ones' own without giving credit to the source, including, but not limited to, failure to acknowledge a direct quotation.

Cheating is the willful giving or receiving of information in an unauthorized manner during an examination, illicitly obtaining examination questions in advance, copying computer or Internet files, using someone else's work for assignments as if it were one's own, or any other dishonest means of attempting to fulfill the requirements of a course.

Collusion is intentionally or unintentionally aiding or attempting to aid another in an act of scholastic dishonesty, including but not limited to failing to secure academic work; providing a paper or project to another student, providing an inappropriate level of assistance; communicating answers to a classmate during an examination or any other course assignment; removing tests or answer sheets from a test site, and allowing a classmate to copy answers.